

LPS OF USA BOARD ELECTION POLICY AND PROCEDURE

September 16, 2011

It is the express desire of LPS USA, that fair and comprehensive elections be conducted to nominate and elect duly qualified individuals to serve the best interests of their region and that of the greater national organization. In as much, the regions are encouraged to follow the procedure outlined below, both in spirit and process. At all relevant times, the overarching goal of sending a diverse, energetic and highly qualified group of leaders should be observed.

- I. GENERAL ADMINISTRATION:** The current Regional Board of Directors shall conduct the local elections. To the extent required and requested, the Election Committee of LPS USA shall assist in the election process and help resolve any issues related thereto. The Election Committee shall not have the authority to determine or declare the final outcome of any local election process, such being reserved otherwise under the LPS USA Bylaws. If a state violates this policy in any way then those names will not be accepted by LPS of USA.
- II. QUALIFICATIONS:** Any candidate who is nominated to serve as the Regional Board Director for any region of the LPS of USA must hold a valid Lifetime Membership. Annual Members are NOT eligible to serve as Regional Board Members.
- III. VOTING LISTS:** The current Regional Board of Directors shall request, in writing (in electronic format or otherwise), a list of current LPS Members (lifetime and otherwise) entitled to vote from the Secretary of LPS USA no later than 120 days prior to the proposed date of the regional elections. The list shall be delivered no later than 30 days from the date of request by the Secretary of LPS USA.
- IV. NOTICES:** Upon receipt of the Voting List, the current Regional Board of Directors shall send written or printed notice stating the place, day and hour of the proposed meeting to elect the respective officers. The Notice shall further include a request for nominations, such being open until the beginning of the meeting (at which time no further nominations shall be accepted from the floor). The Notice shall be given not less than sixty (60) days before the date of the National LPS Convention, provided further that the election process shall be concluded and a list of elected officers shall be sent to LPS USA Secretary no less than thirty (30) days prior to the National LPS Convention.

LPS USA, highly encourages the use of Notice by Electronic Transmission. In as much, the Notice of Election should be given to the members by electronic transmission. The member may specify the form of electronic transmission to be

used to communicate notice (i.e. e-mail or fax). The current Regional Directors shall endeavor to confirm the accuracy of the electronic contact information of each member in their respective regions.

- V. NO PROXY:** A member must be present to vote and shall not be allowed to vote by proxy.
- VI. PLACE OF MEETING/ELECTION:** All meetings for the purposes of conducting elections shall be held either at the local gathering place of the members (i.e. community hall) or at such other place, as shall be specified in the notice of meeting. To the extent permissible, the local and timing shall be coordinated to maximize participation of the members in the election process.
- VII. VOTING METHOD:** Any vote may be taken by voice or show of hands unless a candidate in person, in which case written ballots shall be used. In such event, written ballots shall be in simple form (i.e. handwritten notes with candidate names, etc) and shall be counted by the current Regional Directors.
- VIII. MAJORITY VOTE:** The affirmative vote of the majority members present shall control the ultimate outcome of the election(s).
- IX. NOTIFICATION TO LPS OF USA:** Within seven (7) days of conclusion of the election process (which shall be no later than thirty (30) days before the National LPS Convention date) a member of the current Regional Director shall deliver an affidavit/summary of the election process, which shall include a copy of the notice sent to the local members, the list of total candidates and the eventual winners.

Elections/Nominations Notice

The Purpose of this election will be to select/elect a Representative from the _____ LPS Samaj/Group to represent the LPS members in the _____ Region on the LPS of USA board.

Election Details:

Location:

Day:

Time:

Instructions: This Notice shall be given not less than sixty (60) days before the date of the National LPS Convention, provided further that the election process shall be concluded. The list of elected representative(s) shall be sent to LPS USA Secretary no less than thirty (30) days prior to the National LPS Convention.

Send completed Election Form to: *[Enter Name and Address]*

This Election Form must be completed and returned by mail *[or describe other means of submission and due date]*. If mailed, it must be post-marked no later than *[enter date]*.

If you do not submit a completed Election Form by the due date shown above, you will lose your right to elect/select your LPS Regional Board Representative. Any Representative that will serve on the LPS Of USA Board must hold a Lifetime Membership in the organization.

Nominations Form

<i>Name</i>	<i>Address/Contact Info</i>	<i>LPS Lifetime Membership #</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____